

WHAT IS OXFORD CITY COUNCIL'S FORWARD PLAN?

The Forward Plan gives advance information on all key decisions the Executive Board, Area Committees or officers of Oxford City Council are expected to take over the forthcoming four-month period. A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the appropriate Forward Plan.

In financial terms, a key decision is one which is likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. The guidance figures for "significant" items in financial terms are £150,000 for General Fund or £200,000 for Housing Revenue Account. In more general terms a key decision is one that is likely to be significant in terms of its effect on communities living in an area comprising two or more Wards in the Council's area.

Although it is not a statutory requirement, this Forward Plan also contains details of other matters likely to be considered by the Executive Board or other decision makers, but which are not necessarily key decisions. This includes prior consideration by the Executive Board of decisions that are to be taken by Council.

Documents submitted to the decision maker are available for inspection at the address given above from five clear working days prior to the date on which the decision is to be made. Dates for decisions to be made are given as guidance and are the earliest date on which a decision may be taken

If you wish to make representations about any decision which is to be taken, you should do so by completing the attached pro forma and return it to: The Chief Executive, (for the attention of Brenda Lammin), Oxford City Council, PO Box 1191, The Town Hall, Blue Boar Street, Oxford OX1 4EY, ☎ 01865 252219, or email: blammin@oxford.gov.uk at least 15 working days before the decision is due to be made.

NOTE: Items are listed by Portfolio Holder and Strategic Management Team

Executive Portfolios

Alex Hollingsworth (Leader)	Financial Stability and Asset Management
Bill Baker (Deputy Leader)	Corporate Governance and Procurement
Susan Brown	Crime and Community Safety
Maureen Christian	Culture, Events and Tourism
Mary Clarkson	Local Environment
Dan Paskins	Social Inclusion
John Tanner	Performance and Service Quality
Ed Turner	Strategic Planning, Housing and Economic Development

Strategic Management Team

Caroline J Bull	Chief Executive
Mark Luntley	Strategic Director, Finance and Corporate Services
Michael Lawrence	Strategic Director, Housing, Health and Community
Sharon Cosgrove	Strategic Director, Physical Environment

FORWARD PLAN FOR THE PERIOD 1 MARCH – 30 JUNE 2005

↔ Indicates key decision

F Indicates this is part of the Council's Budget or Policy Framework

***Financial Stability and Asset Management Portfolio
Councillor Alex Hollingsworth – Leader of the Council***

FORWARD PLAN FOR THE PERIOD 1 MARCH – 30 JUNE 2005

***Financial Stability and Asset Management Portfolio
Councillor Alex Hollingsworth – Leader of the Council***

↔ Indicates key decision

F Indicates this is part of the Council's Budget or Policy Framework

1. Council Tax Setting ↔

Decision maker: Executive Board/Council

Decision due: Executive Board 7 March 2005 (if not already made on 28 February 2005)
Council 7 March 2005

2. District Auditor's Letter December 2004 – response to S11 notices ↔

Decision maker: Executive Board/Council

Decision due: Executive Board 4 April 2005
Council 25 April 2005

2. West End Development Framework - endorsement

Decision maker: Executive Board/Council ↔

Decision due: Executive Board 4 April 2005
Council 25 April 2005

3. LIFT – Strategic Service Delivery Plan

Decision maker: Executive Board ↔

Decision due: 4 April 2005

4. Property, Community Centre, Leisure and Parks programme of building works

Decision maker: Executive Board ↔

Decision due: 4 April 2005

5. Draft South East Plan – consultation response to SEERA

Decision maker: Executive Board

Decision due: 4 April 2005

6. Community Centres Strategy

Decision maker: Executive Board ↔

Decision due: 9 May 2005

Corporate Governance and Procurement Portfolio
Councillor Bill Baker – Deputy Leader of the Council

1. **Sport England – Blackbird Leys Leisure Centre - Major Project Approval**
Decision maker: Executive Board ↔
Decision due: 4 April 2005 (if not already taken on 28 February 2005)
2. **First Stage Redevelopment of the Town Hall – Major Project Approval**
Decision maker: Executive Board ↔
Decision due: 4 April 2005
3. **Joint Oxford City & Oxfordshire County Council Scrutiny Review of the Cornmarket Street reconstruction scheme**
Decision maker: Executive Board ↔
Decision due: 4 April 2005
4. **Human Resources Strategy**
Decision maker: Executive Board ↔
Decision due: 4 April 2005
5. **Risk Management Strategy – consultation draft**
Decision maker: Executive Board **F**
Decision due: 4 April 2005
6. **Property, Community Centre, Leisure and Parks programme of building works**
Decision maker: Executive Board ↔
Decision due: 4 April 2005
7. **Business Systems Best Value Review Action Plan**
Decision maker: Executive Board
Decision due: between April and June 2005
8. **Risk Management Strategy – results of consultation**
Decision maker: Executive Board/Council ↔ **F**
Decision due: Executive Board June 2005
May/June 2005

Crime and Community Safety Portfolio
Councillor Susan Brown – Executive Board member

1. **Oxford Safer Communities Partnership Crime and Disorder Reduction Strategy (2005-2008)**
Decision maker: Executive Board/Council ↔ **F**
Decision due: Executive Board 4 April 2005

***Culture, Events and Tourism Portfolio
Councillor Maureen Christian – Executive Board member***

1. First Stage Redevelopment of the Town Hall – Major Project Approval

Decision maker: Executive Board ↔
Decision due: 4 April 2005

2. Leisure Facilities Strategy

Decision maker: Executive Board ↔
Decision due: July 2005

***Local Environment Portfolio
Councillor Mary Clarkson – Executive Board member***

1. Local Air Quality Management Detailed Assessment

Decision maker: Executive Board
Decision due: 4 April 2005

2. South East Plan Consultation

Decision maker: Executive Board ↔
Decision due: 4 April 2005

***Social Inclusion Portfolio
Councillor Dan Paskins – Executive Board Member***

No items have been notified under this portfolio

***Performance and Service Quality Portfolio
Councillor John Tanner – Executive Board Member***

No items have been notified under this portfolio

***Strategic Planning, Housing and Economic Development Portfolio
Councillor Ed Turner – Executive Board Member***

1. Butterwort Place redevelopment

Decision maker: Executive Board ↔
Decision due: 4 April 2005

2. Oxford Local Plan 2001/06 proposed modifications

Decision maker: Executive Board/Council ↔

Decision due: Executive Board May/June 2005

Council May/June 2005

3. Stock Options Appraisal – Final Report

Decision maker: Executive Board/Council ↔

Decision due: Executive Board May/June 2005

Council May/June 2005

Strategic Management Team

Key Decisions to be taken by the Chief Executive

None.

Key Decisions to be taken by the Strategic Director, Finance and Corporate Services

None

Key Decisions to be taken by the Strategic Director, Housing, Health and Community

Papers submitted from time to time to the Supporting People Commissioning Body (delegated authority granted by the Executive Board on 19 May 2003)

Papers submitted from time to time to the LIFT Strategic Partnering Board (delegated authority granted by the Executive Board on 16 September 2003)

Key Decisions to be taken by the Strategic Director, Physical Environment

None

Key Decisions to be taken by the substantive Housing Services Business Manager following advice from the Housing Advisory Board (delegated authority granted by Council on 22 November 2004 until such time as a new HRA Strategic Manager, Landlord Services, is appointed)

No items have been notified.